

## ADMINISTRATIVE COUNCIL FOR TERMINAL ATTACHMENTS (ACTA)

MEETING DATE: December 8, 2005

TITLE: Report from Working Group on Technical Criteria Citation

SOURCE\*: Secretariat

PURPOSE: Informative

DISTRIBUTION TO: Segment Representatives, Sponsors

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### REPORT

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The Working Group for Technical Criteria Citation met in regards to the citation of ACTA adopted technical criteria on SDoCs and TCB certificates on November 1, 2005 and was chaired by Tim Jeffries, ATIS Sponsor.

The participants came to consensus on the policy for citation as previously and currently set forth in the ACTA's Submission Guidelines and recommended several steps to be taken to ensure that the Council as a whole agrees with the policy, and to provide clarity to filers.

The participants agreed that is has been, and is now, the requirement of the ACTA that filers must cite to Part 68 and each individual ACTA adopted technical criterion on their SDoCs or TCB certificates that are in effect at the time of their filing.

Going forward, in order to provide more clarity to filers and other parties who have an interest in the creation and citation of ACTA adopted technical criteria the participants recommended the following:

1. The representative of the ACTA at the November 2005 TIA TR41 meeting will verbally clarify the ACTA's policy to that committee and direct any inquiries back to the Council.
2. The Secretariat will review the Submission Guidelines and make recommendations to the Council at the December 8<sup>th</sup> ACTA General Meeting for the updating and change of language addressing the citation of technical criteria for clarity, including a revision of the sample SDoC language.
3. The Secretariat will review the AOF site and provide an update to information provided on the site that addresses the citation of technical criteria to ensure that it is in parallel to the information provided in the Submission Guidelines.

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