



Emergency Procedures for Requested Delay of Access Order Implementation



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1 Emergency Procedures for Requested Delay of Access Order Implementation

The purpose of this document is to define an established process within the United States for addressing an event that may jeopardize the published ASOG Implementation Date. This request must be submitted **no later than the Tuesday, 3 PM EST**, prior to the release/implementation date.

1.1 Initiator Section

The Initiator identifies the organization making the request, contact information, event triggering the request, perceived impact and rationale for the request.

1.2 Initiator Detail Section

The Initiator should identify the impacted location or regions. The Initiator should utilize the checkboxes and questions within the form to indicate justification for the delay of the ASOG release and/or to request additional information regarding the telco provider after hours support during the release. The industry cannot honor a requested delay exceeding the next scheduled ASOG implementation date.

The completed form should be sent to obf@atis.org and if applicable, the Initiator's organization's OBF Representative. Once received, OBF will coordinate a meeting of OBF participants and advise the Initiator of the scheduled meeting.

1.3 Participant Response

Each OBF Participant should utilize the response form to query their respective company to determine their position to facilitate a timely, all-inclusive response to the Initiator request. This form is to be used for internal information gathering only prior to an OBF meeting and is not intended to be sent back to the Initiator. A formal response to the Initiator will come from ATIS after a meeting of concerned parties.

Company representatives should be able to express the next possible window/time frame for a rescheduled release.

2 Appendix A

National Emergency Procedures for Access Ordering Interface

